Independent Education Union of Australia

ELECTION NOTICE - E2025/197

Scheduled Election

Fair Work (Registered Organisations) Act 2009

Nominations are called for:

Federal Council – Federal Offices

- Federal President (1)
- Federal Secretary (1)
- Assistant Federal Secretaries (2)
- Deputy President (1)
- Vice Presidents (2)

Federal Officers other than Federal Executive members are elected by and from the Federal Council members and not otherwise.

Nominations, which must be in writing and comply with the registered rules of the Organisation, may be made at any time from **16 February 2026**.

Nomination forms can be downloaded by visiting aec.gov.au/ieb and selecting the relevant election. Alternatively, additional nomination forms are available upon request from the Returning Officer.

Prospective candidates and nominators should verify they meet all eligibility criteria set out in the organisation's rules, including financial status and any other necessary qualifications, before submitting their nominations.

Nominations must be received by the Returning Officer no later than **4:00pm (Australian Eastern Daylight Time (AEDT)) on 10 March 2026**, using the lodgement method(s) specified below.

How to lodge nominations

Nominations must be submitted by email: A fully completed nomination form, including all necessary signatures, may be scanned and emailed to **IEBnominations@aec.gov.au.**

PLEASE NOTE:

1.1 Nomination forms may be submitted as PDF files, with each candidate's form in a separate PDF. Candidate statements must be provided in *Microsoft Word or RTF format*, and photos (where applicable) should be submitted in JPG, JPEG, or TIF format.

1.2 When sending nominations via email, please use the subject line as: **"E2025/197 – Nomination [Name of candidate]"**

IMPORTANT INFORMATION ON EMAILS:

1.3 Emails that appear to be spam may be blocked. It is the sender's responsibility to ensure their nomination email is delivered to the returning officer before the deadline.

1.4 Emails and attachments must not exceed 6 MB in total size.

After nominations close and acknowledgment

After nominations close, all submissions will be reviewed to ensure they meet eligibility criteria and comply with the organisation's rules. If any issues are identified, the returning officer will notify the relevant candidates and provide a specific timeframe to remedy their nomination.

Candidates will be informed of the outcome of these eligibility checks when the nominations accepted report is issued.

You will receive an acknowledgment email confirming receipt of your nomination. Please note that this acknowledgment may be sent before nominations close.

Enquire about the status of your nomination by emailing **IEBNominations@aec.gov.au** or by calling 02 9375 6366 or 03 9285 7111.

Candidate statements and photos
Candidates may submit a statement to be included with the ballot material. Please email your statement and photo to **IEBnominations@aec.gov.au** following these guidelines:

- Submit your statement in **Microsoft Word format**.
- Keep your statement to **200 words** or fewer per candidate.
- Include relevant information as per your organisation's rules. This may comprise your position, a concise summary of your experience, and any goals or objectives you intend to pursue if elected.
- Submitted photos must be less than 2 MB in size. Please note that all photos will be converted to greyscale in the final statement processed by the AEC.

Statements that comply with the organisation's rules and are received by the returning officer by **4:00pm (AEDT) on 10 March 2026** will be accepted.

Withdrawing nominations
Nominations cannot be withdrawn after **4:00pm (AEDT) on 17 March 2026.**

Voting period
If a ballot is required, it will open on **27 March 2026** and close at **12:00 midday (AEST) on 29 April 2026**.

For a vote to be valid, voters must follow the instructions in the ballot pack. This includes completing the ballot paper as instructed, signing the declaration envelope and posting back to the returning officer using the reply-paid envelope provided.

Scrutineers
The appointment period for scrutineers opens on **16 February 2026** and closes at **12:00 noon (AEST) on 29 April 2026.**

A form is available from the returning officer for the purposes of appointing scrutineers.

Replacement voter pack
If you do not receive your postal vote pack within 10 business days after the postal ballot opens, please contact the AEC to request a replacement by email at IEBevents@aec.gov.au or by phone at 02 9375 6366 or 03 9285 7111.

Please provide the event number: **E2025/197**.
Replacement ballot packs will be mailed by regular post to voters on the electoral roll.

Other information
If you have changed your postal address, please inform your organisation immediately. Postal vote packs are sent to the address currently registered with the AEC by your organisation.

Privacy
The AEC handles personal information in accordance with our Privacy Policy. Further information can also be found in the relevant AEC Privacy page and the IEB collection notice.

Post-election report
A copy of the AEC's post-election report can be obtained from the organisation or from the returning officer after the completion of the election.

Hanish Gupta
Returning Officer
Telephone: 02 9375 6366 or 03 9285 7111
Email: IEBevents@aec.gov.au
20/01/2026