

## PART-TIME PROVISIONS

	DEFINITION	APPOINTMENT	SALARY	VARIATION OF HOURS	EXPERIENCE	OTHER ENTITLEMENTS	OTHER DUTIES
Vic Cath Teachers		In writing at time of appointment or variation, detailing hours of scheduled class time and other duties.	<p>PRIMARY <u>hours</u> x</p> <p>25</p> <p>appropriate FT weekly salary plus allowance</p> <p>SECONDARY <u>hours</u> x</p> <p>20</p> <p>appropriate FT weekly salary plus allowance</p> <p>NB. Hours equals no of hrs of scheduled class time and/or duties in lieu of scheduled class times</p>	<p>ADDITIONAL HRS</p> <p>Where employer requires and teacher agrees, paid at normal P/T rate. No proportionate adjustments to other entitlements.</p> <p>VARIATION (usually a decrease)</p> <p>Cannot vary unless;</p> <p>1) teacher consents</p> <p>2) demonstrate necessity of variation due to change in funding, enrolment or curriculum. Requires 7 weeks notice in writing, or salary maintenance for period of notice not given</p>	<p>PRO-RATA ENTITLEMENT</p> <p>HOURS PER WEEK</p> <p>15 hrs = 1 year</p> <p>9 to 15 hours = 1/2 year</p> <p>3 to 9 hours = 1/3 year</p> <p>3 hours = 0 year</p> <p>*Hours per week means scheduled class time and duties in lieu of class time</p>	<p>Primary release time proportional to F/T teacher in that school.</p> <p>LSL. 1 year of work = 1.3 weeks @ pro-rata salary rate.</p> <p>School holidays at current salary rate.</p> <p>Other benefits pro-rata.</p>	Proportional number of additional duties normally expected of F/T teacher eg playground duty, staff meetings
Victorian Catholic School Officers		<p>Category A works 48 weeks with 4 weeks annual leave.</p> <p>B works term time with paid school holidays (recall of 6 days).</p> <p>C works 45 weeks with 7 weeks leave.</p>	<p>Cat ? weekly rate x</p> <p>x <u>hrs per week</u></p> <p>38</p>	Variation provisions same as teachers.	<p>1 years service equals 1 years experience</p>	<p>OVERTIME Time off in lieu or loading of 33.3% on normal rate. Exceed 3 hours only by consent.</p> <p>MEAL BREAK</p> <p>Unpaid break of 30 minutes after max. 5 hours work.</p>	May be directed to attend staff meetings, interviews, p/t nights but overtime provision applies.
Victorian Indep. Teachers		In writing at time of appointment or variation, including duties and no. of hours required inclusive of face to face teaching.	<p>Pro-rata (6 hours or more)</p> <p>Hrs of face to face tchg x annual salary</p> <p>hrs of FT</p> <p>face to face</p>	Alteration of hours included in Introduction of Major Change clause.	A teacher employed for 40% or less of a full teaching load will complete 24 months service before advancing to next level.	<p>Entitled to school holidays on the same proportionate basis as the teachers annual salary is calculated.</p> <p>13 weeks LSL after ten years service.</p> <p>Other entitlements pro-rata.</p>	Expected to undertake a proportionate number of other duties normally expected of FT teachers.

			teaching  *School determines hours with primary maximum 23 hrs and secondary maximum 18 hrs.  Employed for less than 6 hours per week, hourly rate applies. 4 yr trained = \$35.40  3 yr trained = \$32.90				
Victorian Indep. School Assistants	Other than a casual school assistant who is employed to work less than full-time hours, each week, in any one school.	Letter of appointment upon engagement includes classification, salary rate and other service benefits.	Paid pro-rata of the appropriate FT rate.  <u>Hrs per week</u>  38  x FT weekly  38 salary	38 hour week is fulltime. Can be averaged over fortnight or month. Alteration to hours of work covered by Introduction of Change clause.	A school assistant employed for 50% or less of FT is required to complete 24 months service before advancement.	Pro-rata holiday pay, sick leave etc.	
Queensland Early Childhood			Employees paid proportion of FT salary according to no. of hours worked during ordinary working week.	For employees may be varied by mutual agreement; up to 7 hrs 36 mins per day or 38 hr week.	For teachers, 1000 hours of teaching duty is equivalent of 1 year.	For employees, paid sick leave, recreation leave, school vacation & statutory holidays at ordinary pay rate.  LSL. 10 years service at pro-rata pay.  Teacher employed less than 27.5 hrs teaching per week, entitled to prep. time & other duties at ratio of 1 hour for every 5 hrs teaching.	
Brisbane CEO		The status and rate of payment shall be determined by the employing authority.	Teachers.  1) fortnightly FT rate divided by 53 plus casual loading of 19% OR  2) fortnightly FT rate divided by 60.		1000 hours equals one year of service	Casual rate attracts no further entitlements.  Other attracts pro-rata benefits.  Secondary time allowance for prep. & correction at the school at rate of 1 hour to 5	

						hours teaching time.  Primary. If teaching more than 7 hours, non-contact time proportional to FT tr.	
Queensland Non-govt School Officers	Employee who works a constant no. of hours less than 38 per week based on 52 per annum		Hourly rate for ordinary hours worked equal to appropriate FT rate divided by 38.			Pro-rata entitlements to annual leave and sick leave.  Paid for public holiday if usual day of work.	
NSW Teachers in Schools	Works regularly but less than full school week & not more than 0.8 of FT teacher.			Should not be varied without consent.		SPREAD OF HOURS (Sydney CEO Draft)  0.8FTE over 5 days  0.6-0.7 over 4 days  0.4-0.5 over 3 days  0.2-0.3 over 2 days  Pro-rata conditions.	
NSW Teachers in early Childhood	Works regularly and not more than 0.8 of FT teachers normal hours. (Up to 0.9 if entitled to prep of 0.1)		Salary in proportion to FT teacher.	PRE SCHOOLS. At beginning of each year or by mutual agreement, term by term.  LONG DAY CARE. Beginning of calendar year or by mutual agreement with 4 weeks notice.		Conditions in proportion to FT teacher.	
NSW Support Staff in Schools	A constant no. of hours less than 38 per week.	Should receive a letter indicating stream, pay rate, classification, hrs per week, weeks per year, super & holiday work details.				Sick leave on a pro-rata basis.  LSL after 10 years continuous service.	
SA Teachers		In writing, duties & no. of hours required (inc. contact time) upon engagement or variation.	Pro-rata acc. to salary scale. PT teacher can opt to receive less pay in lieu of duties and/or extra-curricular activities.  Minimum 2 hours.	Timetable can vary but no. of hours unless:  1) teacher consents OR  2) demonstrate change required and 10 weeks notice for over 20% of	Advancement each anniversary for continuous service, provided duties have been carried out satisfactorily.	If over 0.2FTE, annual & sick leave are pro-rata.  Benefits in proportion to FT teacher.	Proportionate non-contact duties.

				contact time. Salary maintenance if notice not given. Redundancy  prov. over 0.2FTE.			
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